

Memo

To: Chevy Chase Village Board of Managers
From: Melissa Wiak, Community Liaison/Administrative Assistant
CC: Shana R. Davis-Cook, Village Manager
Date: March 2, 2015
Re: Village Hall Use for February 2015

Below is a chart that reflects the type and frequency of events held in the Village Hall during the month of February 2015:

Type of Event	Number of Uses	Total Net Revenue
Rentals (Private Events) Child's Birthday Party	1	\$200
Community Use — Board of Managers' Monthly Meeting; Budget Work Session; ad hoc Bob Elliott Memorial Garden Design Committee Meeting; Community Relations Committee Meeting; Financial Review Committee Meeting; Building Facilities Commission Meetings (2); Public Safety Committee Meeting; Environment & Energy Committee Sustainable Living Lecture; Community Relations Committee Family Movie Event.	10	\$0.00
Fee Waiver Use/Public Use — Chevy Chase @ Home Events (2); Section 5 Monthly Meeting; Chevy Chase Garden Club Monthly Meeting.	4	\$0.00